

POSITION DESCRIPTION

Job Title:	Policy Advisor, Water
Organisation:	Queensland Farmers' Federation
Industries:	Not-for-profit, Agriculture
Salary:	\$95-\$110K pa plus superannuation
Status:	Permanent
Reports to:	QFF CEO
Residency Status:	Australian Resident

About QFF

The Queensland Farmers' Federation (QFF) is the peak body representing and uniting 16 of Queensland's rural industry organisations who work on behalf of the state's farmers and irrigators. Combined, these industries produce more than half of the total value of primary production in Queensland.

QFF's mission is to secure a sustainable and profitable future for member industries which make a significant contribution to the performance of the Queensland economy. We achieve this through representing our members' interests and negotiating the best possible outcomes for them in changes to legislation, regulations and industry programs. This requires a collaborative working approach, sound stakeholder management and knowledge sharing within QFF, between our members and across government and related business sectors.

The QFF team is made up of talented and committed professionals with technical expertise across our priority areas. As a small team of 10 to 15 employees and consultants, QFF implements a flat organisational structure with the leadership resting on the QFF Chief Executive Officer (CEO). The QFF workplace is relaxed and collegial with a focus on work delivery and work-life balance. QFF team members may negotiate flexible work arrangements around the needs of the business and their respective portfolio area or project(s).

Duty Statement

This position provides an excellent opportunity to support the water entitlement and market frameworks in Queensland and to be involved in developing innovative policies to support Queensland water resource management (specifically irrigation water); whilst also supporting the broader irrigation and extensive agricultural industry.

The position will involve forming and maintaining strong partnerships within DNRME, DAF and DES and with other key stakeholders in the water sector. You will also need subject matter expertise in natural resource management, water sharing arrangements and water resources policy. This role will allow you to develop knowledge and expertise in the entitlements framework, a key element of any role in water management.

The Policy Officer will:

- Analyse and synthesise information from industry, government and research bodies about current and potential future industry issues with water and the water-energy nexus
- Manage the development of QFF policy positions on pertinent issues and to provide up-to-date

- advice to the CEO, QFF Board, QFF members and the QFF team regarding matters of importance
- Prepare clear and concise submissions, letters, briefs and reports on a wide range of water resource issues.
 - Provide secretariat support for QFFs Water and Energy Policy Committee, including arranging meetings, preparing agenda materials and capturing minutes
 - Establish productive and effective working relationships with representatives of member organisations, government, and other industry bodies and negotiate and liaise with these groups on policy issues.

Personal Attributes:

- Understanding of the designated policy portfolio area including matters pertaining to irrigation water and the energy-water nexus.
- Understanding of local, state and federal government operational protocols Particularly relating to water planning and water quality matters.
- Understanding of the current issues facing the agricultural sector.
- Manage competing time demands in terms of prioritisation and deadlines.
- Write clearly, accurately and concisely.
- Communicate verbally in a coherent and logical manner.

Education and Licences:

- A tertiary qualification in engineering, science, natural resource management, or equivalent is desirable.
- Knowledge of the Water Act 2000 including the development and implementation of Water Plans and Water Management Protocols and associated regulatory activities associated with the management and use of water, associated works and riverine protection is desirable.
- Queensland Driver's Licence, minimum P2 provisional licence, or interstate equivalent.

Capabilities:

- Teamwork and Collaboration – Works cooperatively within a team and is able to integrate work across multi-functions effectively.
- Communication – Constructs easy to read logical and fact-based arguments, decisions and recommendations based on understanding, science, research and analysis.
- Stakeholder Management – Initiates and participates in activities designed to improve rapport and develop relationships.
- Technical Expertise – Continuously builds knowledge, keeping up-to-date on the professional/technical procedural aspects of the role.

Other duties:

Any other reasonable duties may be assigned that are consistent with the nature of the job and its level of responsibility. This job description is not prescriptive; it merely outlines the key tasks and responsibilities of the position. These key tasks and responsibilities are subject to change. Any significant changes will be made in consultation with the post holder.

To be considered for this position, your application should include your current CV (not exceeding three pages) and a supporting statement demonstrating that you meet the key selection criteria and any job requirements specified in the position description.

Submit applications via email to qfarmers@qff.org.au. Please attention to Dr Georgina Davis, Deputy CEO.

Applications close midnight on 20 May 2019.