

ENERGY SAVERS PROGRAM PROCESS FACTSHEET

1. Apply	<ul style="list-style-type: none"> - You have completed this step – Congratulations.
2. Phone Interview (Site visit if required)	<ul style="list-style-type: none"> - Your Industry Case Officer will be in contact to conduct a phone interview to confirm the details of your application and find out more about your energy use and what you would like audited. - Please have the information you included in your application handy. - If, as a result of the phone call, more information is required, we might request a site visit.
3. Approve for Audit	<ul style="list-style-type: none"> - Your Industry Case Officer and the QFF Project manager will confirm your eligibility with DNRME.
4. Provide Information	<ul style="list-style-type: none"> - We will ask you to upload some information to our project website so that we can plan your energy audit. We will need: <ul style="list-style-type: none"> ○ At least 12 months of electricity bills. 12 Months is sufficient, but the more information the better; ○ Yield, or amount you produced over the period of the bills; ○ Amount of water used over the same period; ○ Farm map indicating what areas of the farm you would like the audit to focus on (a photo of areas circled on a map will be sufficient); ○ Permission form to allow us to access your energy audit data (to be provided); and ○ Photos of the appliances you would like audited.
5. Request a Letter of Offer from QRIDA	<ul style="list-style-type: none"> - THIS STEP IS REALLY IMPORTANT. You must complete this prior to purchasing any equipment you think will be eligible for co-funding. - You will be provided with an application form to apply for the Co-Contribution grant which will be lodged with QRIDA (Your Case Officer will assist with this step). - Co-contribution amounts of up to \$20,000 are available to assist in implementing the recommendations from your energy audits. Please note that expenditure incurred before (a) the audit is completed and (b) you have received a letter of offer from QRIDA is not eligible for the grant. - See DNRME's program page HERE.

6. Audit	<ul style="list-style-type: none"> - You, your Case Officer and Auditor will agree on the scope of the audit before it starts. - Your on-farm audit will be conducted by an Auditor who can conduct audits under the Energy Audit Standard AS3598. - Your audit recommendations will be explained to you by your Auditor and Case Manager.
7. Implement Recommendations	<ul style="list-style-type: none"> - This is where you act on the recommendations from the audit. You'll need to get quotes, and plan to implement it.
8. Co-Contribution Paid	<ul style="list-style-type: none"> - You will need to provide evidence of how the new equipment meets the audit recommendations. - Photographs of the new equipment. - Invoice for the equipment.
9. Operate	<ul style="list-style-type: none"> - Operate with recommendations implemented.
10. Measurement and Verification	<ul style="list-style-type: none"> - Upon completion on the energy audit and implementation of recommended actions, the Auditor will undertake measurement and verification of up to 100 sites to check that the estimated savings have been achieved.
11. Case Study	<ul style="list-style-type: none"> - Development of Case Studies based on the outcomes of the audit for the purpose of information sharing and practice change with the wide agricultural community.

The Energy Savers Plus Extension Program is delivered in partnership by the Queensland Farmers' Federation and the Department of Natural Resources, Mining and Energy.

